

<b>Minutes of Meeting</b>		
<b>Date :</b>	11/03/2020	
<b>Subject :</b>	OIS Participation Council	
<b>Chair :</b>	Norbert Werthenbach	
<b>Attendees :</b>	Clare Beatson	Anne-Marie van Holst
	Katie Zalewska	Katharina Strobl-Wiltschnig
	Doe O'Dea	Giovanni Vergottini
	Cheryl Embleton	
<b>Absent with Apologies :</b>		
<b>Agenda :</b>		
<b>1</b>	The following items were discussed and approved by the forum: <ul style="list-style-type: none"> <li>• Fee policy and new school tuition fee</li> <li>• Admissions policy</li> <li>• Emergency Replacement plan (ERP)</li> </ul>	
<b>2</b>	Next meeting: 22 April 16h00 to 18h00	
<b>3</b>	ACTION POINTS: <ul style="list-style-type: none"> <li>• The general opinion of parents for the proposed extension to the December holiday will be requested</li> </ul> PREVIOUS ACTION POINTS: <ul style="list-style-type: none"> <li>• Anne-Marie will confirm whether there is anything in writing in terms of the relocation of the other schools which currently occupy the same building.</li> <li>• For the next financial year, the PC would like to see the FTE (Full-Time equivalent) budget</li> <li>• The PC would also like a view of how the school is tracking on the Actuals vs the Budget.</li> <li>• How to engage with interested parties is to be formalised e.g. website, theme evening etc</li> <li>• Clare will ask Manon to include a request in the next school newsletter to encourage more parent volunteers to assist with the library and also to join the Activities committee.</li> </ul>	
<b>General :</b>		
<b>Next Forum :</b>		
<b>22/04/2020</b>	Zoom Teleconference	